



POSITION: Summer Recreation Assistant  
REPORTS TO: Program Coordinator/Camp Director  
EMPLOYMENT TYPE: Temporary, Hourly, Non-exempt  
HOURS: Varies by week & camp  
DATES OF POSITION: June 28<sup>th</sup> – July 30<sup>th</sup>  
COMPENSATION: \$13.69/hour

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### **MISSION & VISION OF PAL**

The Police Activities League of SW Washington is a nonprofit organization that promotes positive relationships between law enforcement and youth. We do this through community-based educational and recreational programs. Ultimately, we hope to empower young people to make responsible life choices.

### **POSITION SUMMARY**

Our Summer Recreation Assistants are responsible for planning, organizing, and implementing activities and programs at one of our two summer camp sites: Orchards Elementary and Fruit Valley Elementary. They will work alongside other PAL staff, law enforcement, and community volunteers to create these experiences for PAL youth.

### **REPORTING RELATIONSHIPS**

Summer Recreation Assistants will report directly to the Program Coordinator/Camp Director.

### **MAJOR RESPONSIBILITIES**

Prepare Youth for Success

- Promote program participation
- Provide guidance and role modeling to youth
- Develop and implement programs, services, and age appropriate activities for youth

Supervision & Safety

- Provide a safe environment through clear rules and expectations
- Ensure a productive and collaborative work environment by engaging with PAL staff, law enforcement, and community partners
- Inspect program site daily for any safety precautions prior to youth entering site
- **Follow all COVID protocols**

### **SKILLS/KNOWLEDGE REQUIRED**

- Must be 16 years or older
- Experience working with youth
- Flexibility
- Ability to motivate youth, manager behavior problems, and keep youth engaged in activities.
- Ability to pass a National Criminal Background Check.

**TO APPLY:** email your resume and cover letter to PAL at [citypal@cityofvancouver.us](mailto:citypal@cityofvancouver.us); be sure to put "Summer Recreation Assistant" in the subject line and in the body of your message tell us why you want to be a part of PAL's summer programming.